

# INFOSERVE TECHNOLOGIES INSTITUTE

## International Admissions

39-20 Main Street, 2<sup>nd</sup> Floor, Flushing, NY 11354

Tel: (718) 888-9495 Fax: (718) 888-0127

## REGISTRATION REQUIREMENTS FOR F-1 STUDENTS

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- ❖ Clear copy of Passport, visa and I-94
- ❖ Copy of your current I-20. 1<sup>st</sup> and 3<sup>rd</sup> page
- ❖ Original Bank Statement- No more than 60 days old, minimum balance US \$8000
- ❖ Affidavit of Support must be given if student is using a sponsor's bank statement. Minimum balance US \$10000
- ❖ Copy of highest degree diploma and/or transcript. Must be translated in English and notarized.
- ❖ Non-Refundable registration fee of \$100

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## TRANSFER INFORMATION

To transfer to Infoserve Technologies Institute, submit the documents listed above and register for a course. Once you're registered, you will be issued an acceptance letter and transfer forms which you will give your current school's international office and let them know your intention to transfer. Your advisor will then transfer your SEVIS record to Infoserve. Before the transfer is done, only your current school will have access to your SEVIS record. Infoserve cannot issue your I-20 until your record is transferred.